

Master Document of Data Requests Placed with DHS:

Requests placed circa: 12/20/21, 1/10/22, 1/18/22

Data needs from Subcommittee 12.20.2021

DHS quantitative data needs:

- Specific numbers of cases—[from Chair Geffen-data request, aka:](#)
 - Specific numbers of cases:
 1. Under preponderance of evidence standard
 2. Where PoE was found
 3. Reversed on reconsideration
 4. Taken to fair hearing appeal
 5. Overturned at fair hearing
 6. Number of people at fair hearings represented by attorneys/advocates
- Disaggregated data
 - Race
 - Gender
 - Provider/program type
 - Disqualification crime or conduct) number of disqualifications
 - Education attainment level
 - DHS staff person/team associated with disqualification for past 5 years
- Permanent disqualifications (by race, gender), for past 5 years
- Child foster care program
 - Disqualifications disaggregated data (by race, gender, familial relationship/family association)
 - Data regarding new statute comparison of pre 2021 statute and post 2021 statute for comparative purpose

DHS process/qualitative data:

- DHS Continuous improvement project data
 - What motivates denial of set-aside requests? (Recency, risk factors?)
 - What degree of personal judgment is involved in set-aside decision?
 - Example/lived experience of appeal consideration process
 - Timeline of process. How long does it take?
 - Percentage disqualified who could appeal and don't
 - Is there a grievance process/organization at DHS?
 - Inter-rater reliability—is there distinguishable variances between different employees within the DHS system

- Does DHS have data/statistical analysis of risk of harm supporting statutory disqualification periods? What data existed when statute was enacted?
- Federal requirements

Data Request- HSBSE Task Force Subcommittee on Data- 1/10/2022

[Higher priority:]

Quantitative data on timeliness of background study/reconsideration process:

- Average time a case is open [days from initial background study request to final resolution]
- Average time to complete initial qualification/disqualification decision, disaggregated by program/provider type [days from submission to subject receiving decision]
- Average time to complete reconsideration decision, disaggregated by program/provider type [days from submission to subject receiving decision]
- Total average time to reach set-aside decision, disaggregated by program/provider type [days from initial background study request to successful set-aside delivered to subject]
- Total average time to reach variance decision, disaggregated by program/provider type [days from initial background study request to successful variance agreement reached with subject]
- [If possible] Other statistical measures of above data appropriate to understanding process timelines (e.g. min/max or standard deviation of timelines inquired about above).

[Lower priority:]

Qualitative/quantitative data on employee consistency

- Does DHS have a process in place to regularly ensure that background study reviewers' decisions are consistent with one another? If so, what is this process?
- If a process exists (employee privacy permitting), please provide quantitative data on the degree to which it has found consistency between decisions, has triggered corrective action, etc.

Data Request- HSBSE Task Force Subcommittee on Data- 1/18/2022

Quantitative data on disqualified cases where subject/employer does not request reconsideration/set-aside/variance:

- Disaggregated by:

- Race
- Gender
- Provider/program type
- Disqualification crime or conduct
- Number of previous disqualifications
- Education attainment level
- DHS staff person/team associated with disqualification for past 5 years

Quantitative data on disqualified cases where subject/employer **does** request reconsideration/set-aside/variance:

- Disaggregated by:
 - Race
 - Gender
 - Provider/program type
 - Disqualification crime or conduct
 - Number of previous disqualifications
 - Education attainment level
 - DHS staff person/team associated with disqualification for past 5 years
- Average time (days from disqualification determination to final set-aside/variance) disaggregated by factors above.

Qualitative information about set-aside/variance process:

- How do subjects receive information about the application process?
- Do subjects have ability to connect with live person from DHS?

Qualitative information about background study process as a whole:

- Are procedures in place to conduct a 'blind' analysis of applicants (i.e. removing names and other identifying information [race, gender, etc] to avoid implicit bias in staff members)?